



Building Planning Division
SIGN PERMIT APPLICATION

Site Address _____ Space# _____ Parcel # _____

Zone _____ Lot Frontage (length) _____ Building Frontage (length) _____ Plan Sign Program (if known) _____

Mall/Shopping Center/Name _____ New Business Yes No New Location Yes No

Is building greater than 45 years old? Yes No Age of Building _____ Historic Yes No

Applicant / Contact Name _____

Address _____ City _____ State _____ Zip Code _____

Phone # _____ e-mail _____

Owner _____ Signature _____ Phone # _____

Contractor _____ Phone # _____

Contractor Address _____ City _____ State _____ Zip Code _____

City of Winnfield Business License # _____ State Contractor's License _____ Class _____ Expires _____

Three complete sets of fully dimensioned, drawn to scale plans which include all of the followings:
(Minimum Plan Submittal Requirements)

Title Sheet Plot/Site Plan Elevations Construction/Attachment details * Title 24 (illuminated signs)

GREY AREAS FOR STAFF USE ONLY

Sign Information: New Sign Re-Face Illuminated * Non-Illuminated

Please indicate sign type, color and materials on plans and complete the section below by ✓ the appropriate box
(use another sheet if necessary)

Sign Type	Channel	Cabinet	Single Side	Double Side	Height (Ft.)	Length (Ft.)	Depth (Ft.)	Total (Sq Ft.)	Illuminated		Sign Reads
									Yes	No	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	

Types of Signs: Awning, Canopy, Directional, Monument, Projecting, Subdivision, Window, Wall, Other

Permit # _____	Staff: _____
Related Case(s): _____	

Date

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